



**OFFICER REPORT TO LOCAL COMMITTEE
(Spelthorne)**

**FORWARD PROGRAMME 2012/13
- SCHEDULE FOR REPORTS**

21st January 2013

KEY ISSUE:

The Forward Programme of reports for the Local Committee for 2012/13.

SUMMARY:

This report sets out the sequence of reports for the municipal year of 2012/13. The Committee is asked to consider those local items and issues that it wishes to include in the Forward Programme. Early indications would help officers to investigate, consult and prepare any additional reports.

OFFICER RECOMMENDATIONS:

The Committee is asked to:

- a) **Agree the Local Committee in Spelthorne Forward Programme 2012/13 as outlined in Annexe 1, indicating any further preferences for inclusion.**
- b) **Consider any further themes for Informal Local Committee meetings during 2012/13 and the next municipal year.**

1. INTRODUCTION AND BACKGROUND

- 1.1 Spelthorne Local Committee meets in public four times per year. Occasionally, there is a Special Local Committee in addition to the four planned meetings.
- 1.2 The Forward Programme of the Local Committee is revised at each Committee meeting. Members are requested to propose any additional items for inclusion on the Programme. Officers are then required to investigate and consult with the appropriate services, partners or other agencies on the purpose, content and timing of future reports. As these negotiations are concluded then items are added to the Programme.

2. CONCLUSION AND REASONS FOR RECOMMENDATIONS

- 2.1 Members are asked to comment on the Forward Programme so that Officers can publicise the meetings and prepare the necessary reports.

Report by: Yvette Örtel, SCC Community Partnership
and Committee Officer, Spelthorne

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BACKGROUND PAPERS: None

Surrey County Council Local Committee (SPELTHORNE) Forward Programme 2012/13

Details of future meetings in the current municipal year			
Formal Local Committee Meetings (in public)	18 th March 2013	6.30pm*	All Spelthorne Formal Local Committee meetings will be held in Spelthorne Borough Council Chamber, Knowle Green, Staines TW18 1XB * The Formal LC meeting commences at 7pm, immediately after the Informal Public Question Time
Dates for Spelthorne Local Committee 2013/14: 24 th June 2013; 30 th September 2013; 13 th January 2014; 17 th March 2014			
Topic	Purpose	Contact Officers	Proposed date
Education	To receive an update from the Area Education Officer, which will include an overview of local school results	Kerry Randall	18 March 2013
Highways – HGV Bans	To follow up on discussions at the Local Committee Informal meeting on 18 th February	Highways Manager	18 March 2013
Highways Offer to Parish & Town Councils	To discuss proposals regarding the Highways Localism Initiative	Keith McKain	18 March 2013
Highways Update	Standing item for all Spelthorne Local Committees	Highways Manager	18 March 2013
Local Committee Funding: Member Allocations	Standing item for all 2012/13 Spelthorne Local Committees: To approve funding applications	Community Partnerships Team Leader (East)	18 March 2013
Surrey Fire and Rescue Service	To receive an update on the Public Safety Action Plan 2011-2013 and briefing on the new Plan	Richard Irvine	18 March 2013
SCC Services for Young People	To approve Local Prevention Framework contract tender specifications	Leigh Middleton	18 March 2013

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